



University/Higher Education Bursary Benefit Application Form

Community is able to offer a limited number of bursaries to members returning to full time education and their children who are entering into University/Higher Education. Applications are determined by the National Executive Committee, having regard to merit, financial means and special circumstances. Bursaries range from £1,500 to £4,500 at the discretion of the Committee and are for the first year of study only.

Applications should be sent to:
Head of Operations Centre, Community, Member Service Centre,
Carpet Weavers Hall, Callows Lane, Kidderminster, DY10 2JG

The closing date for applications is 30th April

This section should be completed by the MEMBER

Name of member: _____
Membership number: _____
Length of membership: _____
(members must have a minimum of 3 years qualifying membership)
Address: _____

Telephone number: _____
Email address: _____

The remainder of the application should be completed by the APPLICANT

Name of applicant: _____
Relationship to member: _____
Address: _____

Telephone number: _____
Email address: _____
Date of birth: _____

First choice place of study/course details:

Name of University/College: _____

Course of study (Subject): _____

Course start date: _____

Length of course: _____

I have received an Unconditional offer of study: Yes No

If yes, please provide a copy of the offer letter: Tick to say attached

I have accepted the offer: Yes No

I have received a Conditional offer of study: Yes No

If yes, please provide a copy of the offer letter: Tick to say attached

I have accepted the offer: Yes No

Or,

I have yet to receive an offer of study: Tick to confirm

Second choice place of study/course details:

Name of University/College: _____

Course of study (Subject): _____

Course start date: _____

Length of course: _____

I have received an Unconditional offer of study: Yes No

If yes, please provide a copy of the offer letter: Tick to say attached

I have accepted the offer: Yes No

I have received a Conditional offer of study: Yes No

If yes, please provide a copy of the offer letter: Tick to say attached

I have accepted the offer: Yes No

Or,

I have yet to receive an offer of study: Tick to confirm

Education

Please provide details of all academic qualifications achieved to date, together with current courses of study and predicted grades, if applicable:

Name and location of school or institution	Date of qualification	Qualification Achieved (state if predicted)

Employment

Please provide details of any relevant employment and/or work experience:

Name and location of employer	Dates (from-to)	Job title/nature of employment or work experience

Personal Statement

Please provide a statement of no more than 1,000 words explaining your personal achievements to date; your goals and aspirations; your personal and professional interests and details of any projects, volunteer work or community projects which you are involved in. Please continue on a separate sheet if required:

Personal Statement continued

Financial information

Please provide details of all members of your household, including yourself:

Full name	Relationship to you	Employment status	Annual income
Myself	Myself		

*Please note that proof of income may be requested

Please provide details of any other person upon whom you are financially dependent:

Full name	Relationship to you	Employment status	Annual income

How much are the tuition fees for the first year of your chosen course of study?

How do you intend to pay for these tuition fees?

What additional costs do you anticipate incurring during your first year of study?

Additional information

Please provide any additional information, including any special circumstances which you would like the Committee to consider in the assessment of your application. Please continue on a separate sheet if required:

All applications will be considered by the union’s National Executive Committee.

The closing date for applications is 30th April.

Applicants will be informed whether their application has been successful or otherwise in or about May/June.

Successful applicants will receive a decision ‘in principle’. Bursaries will be paid after the course of study has commenced and will be paid in reimbursement of, and in payment of, specific costs and expenses, for example, the purchase of course materials and equipment, housing and travel costs etc. Bursaries will generally not be paid towards the actual cost of study (tuition fees).

Successful applicants will be required to provide documentary evidence of costs and expenses incurred, for example, purchase receipts, property rental agreement etc.

Declaration

I declare that the statements made on this application form are correct:

Signed by the applicant: _____ Date: _____

I support the application and confirm that the statements made are correct to the best of my knowledge and belief:

Signed by the member: _____ Date: _____



Equal Opportunities Monitoring Information

Community values diversity and works to advance equality. We encourage and welcome applications from all sections of society and we ask applicants to complete and return an equal opportunities monitoring information form with their application, to help us check the effectiveness of our equality and diversity policies.

This information will be treated confidentially and will be separated from your application on receipt. This information will not form part of your application and will not be seen by the Committee which will be responsible for considering applications.

If you choose not to complete this form, your application will not be affected. You may also send this form in a separate envelope if you wish.

Name: _____

Gender:

Male		Female		Transgender		Trans-sexual		Prefer not to say	
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Ethnicity:

Asian or Asian British	Tick
Bangladeshi	
Indian	
Pakistani	
Other Asian (please specify)	

Black	Tick
Black African	
Black Caribbean	
Black British	
Black European	
Other Black	

White	Tick
White – Eastern European	
White – English	
White – Irish Republic	
White – Northern Irish	
White – Scottish	
White – Welsh	
White – Western European – Non UK	
Other White	

Chinese or Chinese British	Tick
Chinese	
Chinese British	

Mixed	Tick
White & Black Caribbean	
White & Black African	
White & Asian	
Other Mixed	

Other	Tick
Other Ethnic background	
Prefer not to say	

Religious Belief:

Atheism/Humanism		Baha'i		Buddhism	
Christianity		Hinduism		Islam	
Sikhism		Judaism		Rastafarianism	
Parsi(Zoroastrians)		Other/Non belief		Prefer not to say	

A disabled person is defined in law as someone who has a physical, sensory or mental impairment or health condition, which has substantial and long term adverse effect on his or her ability to carry out normal day-to-day activities. Do you have an impairment of this kind?

Yes		No	
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Disability: _____

Conditions restricting mobility/dexterity (eg affecting back, joints or limbs):

Amputations		Arthritis & Rheumatism		Brittle Bones	
Cerebral Palsy		Hemiplegia		Spina Bifida	
Upper Limb		Work Related Upper Limb Disorder		Other (please state):	

Visual Impairment:

Blind		Other (please state):	
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Hearing and/or speech impairment:

Deaf		Hard of Hearing		Other (please state):	
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Learning Disability:

Downs Syndrome		Dyslexia		Dyspraxia	
Autism Spectrum		Other (please state):			

Other conditions not covered above (please specify):

Please state:	
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